

SUBMISSION GUIDELINES

Artwork Submission Guidelines:

- Each high school art teacher at your school is invited to submit 4 high school student original art pieces per teacher (maximum of one piece per student per school).
- Please do not submit student reproductions of copyrighted imagery.
- Submissions may be works created in the current or previous academic year.
- To submit works:
 - Go to www.MillikinHighSchoolArtShow.com
 - Click “Submit” from the menu on the left
 - Password: picasso
 - Using the form, complete the information requested and upload photos of student work
 - Click submit – you should receive a confirmation message. After we review the submission we will email you to confirm that we received the submission and all files are working correctly (usually within 24 hours)
- If you prefer to submit via email, send JPEGs of the pieces to hsartshow@millikin.edu. Please include the following information for each piece:
 - Teacher's Name
 - School
 - Artists' First & Last Names
 - Title of Piece
 - Medium
 - Size
 - Sale Price (or NFS)
- 2-D artwork should be presentation-ready, having a frame and/or a hanging device at the time of artwork drop-off. Any additional materials needed to properly display any piece must be provided by the artist/teacher if the piece is accepted to hang in the show.
- Please note that submitted JPEGs will be used in the Exhibit Catalog if the piece is accepted to hang in the show. JPEGs may also be used in promotional materials for the High School Art Show.
- Submission deadline is **Friday, October 7, 2016**.
- Notification of acceptance into exhibit will be sent via teacher’s email on **Friday, October 14, 2016**.

Please note:

The Millikin University Art Department Chairman reserves the right to determine the appropriateness of artwork as per University guidelines.